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| **西华大学纸质档案查阅审批表**   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **查档部门** |  | **查档部门**  **经办人及电话** | | |  | | **查档原因** |  | | | | | | **查档内容** |  | | | | | | **查阅时间** | **年 月 日至 年 月 日** | | | | | | **查阅部门**  **主要负责人**  **审核** | **主要负责人签字：**    **单位公章**  **年 月 日** | | | | | | **档案馆**  **负责人**  **审核** |  | | **档案馆**  **经办人** |  | | |