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| **西华大学纸质档案查阅审批表**

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| **查档部门** |  | **查档部门****经办人及电话** |  |
| **查档原因** |  |
| **查档内容** |  |
| **查阅时间** |  **年 月 日至 年 月 日** |
| **查阅部门****主要负责人****审核** | **主要负责人签字：****单位公章****年 月 日** |
| **档案馆****负责人****审核** |  | **档案馆****经办人** |  |

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